

Clerk-Recorder's Office

70 W. Hedding St., 1st. FL., East Wing, San Jose, CA. 95110

(408) 299-5688



Web Information:

Info Site:

<http://sccro.org>

Fee Schedule

Vitals Records

Hours: 8:00 A.M. - 4:30 P.M.

Fax #: (408) 609 - 5999

Certificates:

Birth	Death	Marriage
\$32.00	\$24.00	\$17.00

Marriage Services

Hours: 8:00 A.M. - 4:30 P.M.

Note: Couples should arrive by 4:15 P.M. for Processing

Marriage License Fees (Est. Total Cost): \$80.00 - \$100.00

Standard License	\$80.00
Credible Witness Fee (2 Signatures for marriage license applicant lacking proper identification)	\$20.00
Confidential License	\$83.00

Marriage Ceremony (Est. Total Cost): \$80.00 - \$120.00

Marriage Ceremony (in Chapel)	\$80.00
Witness Fee For couples lacking a witness (which is required for all Standard marriage ceremonies)	\$10.00
Express Marriage Ceremony (at Window)	\$120.00

Other Marriage services:

Certified Copy of Marriage Certificate	\$17.00
One-Day Deputy Marriage Commission	\$80.00
Chapel Usage Fee (per 10 minutes)	\$40.00

Recording

Hours: 8:00 A.M. - 4:30 P.M.

Recording Fees

	First Page	Additional Page
Standard size document fee - standard size 8.5" x 11" - Govt. Code § 27361 et seq. This includes a \$10.00 Real Estate Fraud Prevention Fee. For documents subject to Documentary Transfer Tax pursuant to GC §27388(a) (1), subtract \$10.00 fee. This also includes \$75.00 SB2 Building Homes & Jobs Act Fee pursuant to GC 27388.1(a)(1) and \$2.00 AB1466 Restrictive Covenants Fee pursuant to GC 27388.2. Exemptions must be cited on eligible documents	\$102.00	\$3.00
Non-Standard size document penalty - maximum sheet size is 8.5" x 14" - Govt. Code § 27361 & § 27361.5 (every page of a document containing non-standard page(s) is subject to an additional \$3.00 fee)	\$3.00	--
UCC Filing 1-2 pages - Flat Rate	\$97.00	Not Applicable
UCC Filing 3 or more pages - Flat Rate	\$107.00	Not Applicable
Release of Lien by Federal Agency	\$25.00	\$3.00
Reconveyance to show as "Release of Lien/Reconveyance by Political Subdivision (City, County or State, except Federal liens) - Flat Rate	\$20.00	Not Applicable

Other Recording Fees that may apply

	Fee
Each Conformed Copy requested (if requested by mail, a return SASE must be included)	\$5.00
Penalty Print - more than 9 lines per vertical inch or 22 characters per horizontal inch (per page containing small print)	\$1.00
Multi-titled Documents (per Title)	\$102.00
Involuntary Lien notification (per debtor)	\$4.00
Documentary Transfer Tax / City Conveyance Tax \$0.55 per \$500 of consideration or value of interest being conveyed for County Tax \$1.65 per \$500 of consideration or value of interest applies for San Jose, Palo Alto & Mountain View only, in addition to County Transfer Tax Measure E Real Property Tax Transfers of \$2,000,000 or more More information can be located here, https://clerkrecorder.sccgov.org/measure-e	
Survey Monument Preservation Fee (applies to Grant Deeds without Lot and Tract Description)	\$10.00
Preliminary Change of Ownership Report (PCOR) If missing, incomplete, or incorrect, when required	\$20.00
Additional Indexing Fee (per group of 10 names after initial 10 names)	\$1.00
Additional Recording References (for each additional reference after initial reference)	\$1.00

Filed Items

	First Page	Additional Page
Maps (Government Code §27372)	\$85.00	\$2.00
Preliminary 20 Day Notice (filed by Contractors or Sub-Contractors - flat rate, private work only)	\$50.00	--
Building Contracts (Civil Code §3258)	\$15.00	--

Passport Acceptance Office

Hours: 8:30 A.M. - 2:30 P.M.

Passport Fees:

Note: 2 separate checks or Money Orders payable to US Dept. of State & Clerk Recorder

	Adult (16 & over)	Children (15 & under)
Book	\$130.00	\$100.00
Card	\$30.00	\$15.00
Acceptance Agency Fee (Required)	\$35.00	\$35.00

Other Passport Services (Optional)

Expedite Fee	\$60.00
Express Mail - to customer	\$19.53
Express Mail - to Passport Agency (if expedited)	\$28.75

**ParaProfessional
Registration**

The following registration fees are based on a one-page bond.

* Additional Fee of \$75 per Title per Govt. Code § 27388.1 if no exemption cited. Real Estate Fraud Fee per Instrument Govt. § 27388 is also included.

ParaProfessional Registration

* Process Server Registration	\$152.00
* Legal Document Assistant Registration	\$207.00
* Unlawful Detainer Assistant Registration	\$207.00
* Professional Photocopier Registration	\$207.00
* Professional Photocopier Registration (If also a Registered Process Server)	\$132.00

Other ParaProfessional Services:

Additional Identification Card (per card)	\$10.00
Revocation or Reinstatement of Bond, 1 page	\$22.00
Each additional page Revocation or Reinstatement (including cover page is needed)	\$3.00

**Other Registration
& Certification**

Humane Officer Registration	\$5.00
Translation Certification	\$10.00

**Fictitious Business Name
(FBN)**

	Fee
FBN Statement (includes Registration of one business name, one or two owners, and one certified copy)	\$40.00
FBN Statement of Abandonment	\$37.00
FBN Statement of Withdrawal for Partnership	\$37.00

Other FBN Services

Each additional Business name and/or owner (must have same business address and owners on the same statement)	\$7.00
Business name research per name by staff	\$30.00
Filing of Dissolution of Partnership Publication Notice	\$30.00
Standard Marketing Report	\$15.00

FBN Copies

	Per Copy	Additional Pages
Each additional certified copy	\$10.00	\$1.00
Each additional plain copy	\$7.00	\$1.00

**Power of Attorney - Surety Company
(Appointment or Revocation)**

One Name	\$16.00
Each Additional Name	\$9.00

Official Record Copies

Hours: 8:00 A.M. - 4:30 P.M.

Copies	First Page	Additional Page / Document
Certification (Additional for each document)	--	\$2.00
Plain copies	\$4.00	\$2.00
Maps	\$4.00	\$2.00

Data Sales

	Daily (per day)	Weekly (per week)	Monthly (per month)	Quarterly (per quarter)	Yearly (per year)
Official Records Image	\$28.00	\$42.00	\$100.00	--	\$1,206.00
Grantor / Grantee Index	\$11.00	\$17.00	\$43.00	\$121.00	\$446.00
Maps	--	\$23.00	\$35.00	\$57.00	\$120.00
FBN Email	--	--	\$9.00	--	--

Notary

The following registration fees are based on a one-page bond.

Notary Public Registration	\$63.00
Conform Copy	\$5.00
Each additional bond page (after the first) for all of the above Registration	\$3.00

Signature Authentication

	First	Additional Signature
Notary		
First Signature, Per Notary	\$38.00	--
Each additional signature after the 1st for the <u>SAME</u> Notary	--	\$2.25
Signature of Authentication of County Medical Officer		
First Signature	\$13.00	--
Each additional Signature at the same time and the same Medical Health Officer	--	\$2.25

Other Notary Services

Signature Acknowledgement, Per Signature	\$38.00
Notary Public Journal Search Fee	
Per Name (per document)	\$6.00
Per Year (per document)	\$6.00
Certificate of Fact	\$12.00

**California Environmental
Quality Act Documents**

Hours: 8:00 A.M. - 4:00 P.M.

	Fee	County Clerk Processing Fee
Notice of Exemption		\$50.00
Notice of Determination		
Negative Declaration	\$2,764.00	\$50.00
Environmental Impact Report	\$3,839.25	\$50.00

The Fish & Wildlife Notice of Determination Fee may be reduced if proper fee exemption documentation is provided.